

## APPLICATION FORM – OUT OF HOURS INDEMNITY

**IN CONSIDERATION** of the permission relating to the out of notified hours of certain specified Argyll and Bute Council aerodromes to be granted to me/us by Argyll and Bute Council. I being the owner or operator of aircraft registration details overleaf, acknowledge that in the event of making a landing at, or take off from, **the said aerodrome/s outside the operational hours published in the UK AIP neither Flight Information Service/Air Ground Radio facilities nor Rescue and Fire Fighting Service will be available.**

I HEREBY UNDERTAKE AND AGREE:

1. **to make no claim against the Council or any member, officer or official of the Council in respect of personal injury** (including injury resulting in death) or loss of or damage to my aircraft or any property therein which may arise out of or in connection with the use of any aerodrome pursuant to such permission, howsoever such injury, loss or damage may be caused;
2. **to indemnify** the Council and any member, officer, official, servant or employee of the Council –
  - (i) in respect of injury (including injury resulting in death) to any member, officer, official, servant or employee of the Council
  - (ii) in respect to any **damage to the runways or tracks of any aerodrome and any loss of or damage to the Council's buildings, stores, equipment or other property thereon, including loss of use thereof;**
  - (iii) **against any claim for personal injury, damage or loss** which may be made against the Council or any member, officer, official, servant or employee of the Council by any person howsoever including but without prejudice to the generality of the foregoing any passenger in my/our said aircraft and any tenant or licensee of premises on any airport;

which may arise out of or in connection with the use of any aerodrome pursuant to the said permission, however such injury, loss or damage may be caused, except to the extent that such injury, damage or loss is the result of the negligence or wilful act or omission of the Council, its servants or employees whilst acting in the course of their employment;

3. **to pay the Council a sum equal to any sum which may be paid by the Council** in respect of the death or injury to any member, officer, official, servant or employee of the Council which may arise out of or in connection with the use of any aerodrome pursuant to the said permission, being a payment made in accordance with the conditions or service for the time being in force (whether legally enforceable or not) providing for the continuance of pay or for payment of sick pay of any allowance to or for the benefit of any member, officer, official, servant or employee of the Council or their families or dependants;
4. and to maintain in force at all times throughout the period during which the said permission is operative a valid policy of insurance to a minimum of £2,000,000 (Two Million Pounds Sterling) to be produced at the time of application covering all risks defined in paragraph 2 above, for each and every landing or take off by my/our said aircraft and to produce the said policy for inspection upon request.  
The expression "claim" herein includes all actions, proceedings or demands including claims for costs.

## CONDITIONS OF USE:-

- a. The standard conditions under which aircraft may land, be parked, housed or otherwise dealt with on aerodromes under the control of Argyll and Bute Council shall apply;
- b. A pilot wishing to use the Indemnity Permit or Holiday Voucher must contact Oban Airport by telephone, during normal operating hours, to obtain permission before the flight takes place. The indemnity permit/holiday voucher application form available on the Oban Airport web site ([www.obanandtheislesairports.com](http://www.obanandtheislesairports.com)) shall be completed and must be returned by post (address shown on form) prior to the flight taking place. The application form shall be printed from the Oban Airport web site, signed and dated by the aircraft owner/aircraft operator accepting the terms and conditions. In addition, the application form is also available from the Oban Airport reception. Completed form shall be submitted by the aircraft owner/aircraft operator prior to any flight requiring the use of the indemnity form taking place. The form shall be carried on the aircraft and must be produced to the Council for inspection upon request.
- c. The aircraft shall be covered by Insurance in compliance with EC Regulation 785/2004. Acceptable evidence of this insurance must be produced to the Council for inspection upon request.
- d. No flight shall be made pursuant to the Permit during the hours between half an hour after sunset or 21:00hrs (whichever is the earlier) and half an hour before sunrise or 08:00hrs (whichever is the later) Sunset and sunrise being determined at surface level and times local to the airport.
- e. Landing charges will be paid at the rate under the conditions applicable as published. Further information can be obtained from the Oban Airport web site ([www.obanandtheislesairports.com](http://www.obanandtheislesairports.com)) For this purpose, Oban Airport must be informed of the details of the aircraft movement (see condition b. above).
- f. This permission may be revoked by the Council in the exercise of its sole discretion at any time without prior notice.
- g. All local regulations should be observed and NOTAM and AIP Supplements should be consulted in addition.
- h. A flight under Argyll and Bute Council's out of hour's permission, the pilot must call the destination aerodrome from a range of 10 miles on the notified frequency to check whether it is staffed. If no reply is received, attempts to make RT calls should be continued on the proper frequency to make presence known to any other aircraft in the vicinity. As part of the condition, pilots/operators are required to satisfy themselves that their radio equipment is serviceable prior to departure. Aircraft which do not have radio equipment fitted **do not** comply with the conditions of the Scheme.
- i. The Permit will be applicable to all flights made for the purposes other than those defined in Article 207 (2) (a), (b) and (c) of the Air Navigation Order 2009 (as amended), i.e. movements which do **not** require a LICENSED AERODROME. In addition pilots must ensure that their aircraft are capable of safely operating on the promulgated runway lengths.
- j. Pilots should note that there may be surface contamination which could include FOD.
- k. The presence of bird activity on or adjacent to, the aerodrome can create a serious risk of birdstrike. There is **no** on-site staff to provide a deterrent for the bird activity out-with the published opening hours. Localised flocks of birds, particularly Geese and Gulls are especially evident at both of Coll and Colonsay Aerodromes.
- l. This Permit is valid for the period of 1 week, 2 weeks or 1 year as per application. Pilots wishing to renew annual permits require a fresh application.
- m. High visibility clothing must be worn whilst on the movement area of all the Argyll Air Services Aerodromes.
- n. This indemnity is only for non-commercial aircraft no greater than 2730kg MTOW piloted by appropriately qualified pilots. Commercial and chartered aircraft operators are not permitted to use this 'Out of Hours Indemnity Form' or 'Holiday Voucher' scheme.

- o. Pilots wishing to use the 'Out of Hours Indemnity Form' or 'Holiday Voucher Scheme' are required to obtain Prior Permission Required (PPR) from the Argyll Air Services aerodrome they wish to use, or if unavailable Oban Airport, during normal published operating hours. An Argyll Air Service aerodrome is defined as Oban, Coll and Colonsay aerodromes. Pilots wishing to use the Argyll Air Services aerodromes will be required to pay for landings out-with normal operational hours prior to the flight taking place.
- p. The Out of Hours Permit' or 'Holiday Vouchers' will be issued for the exclusive use of the applicant/s providing the insurance requirements of Page 1, Paragraph 4 have been met.

***NOTE: Argyll and Bute Council strongly recommends that owners and operators visiting out-with published hours request a Rescue and Fire Fighting Service be provided by the Council. Requests for Fire Fighting cover must be made 48hrs prior to proposed visit and will be chargeable at prevalent published rates. Owners and operators are referred, where appropriate to the current Notices to AOC Holders.***

**INDEMNITY APPLICATION FORM**

**Permit No:**

Office use  
only

AIRCRAFT REGISTRATION	AIRCRAFT TYPE	MAXIMUM PERMISSIBLE WEIGHT - KGS
<b>HOME BASED AERODROME:</b>		
<b>NAME OF REGISTERED OWNER / APPLICANT:</b>		
<b>ADDRESS:</b>		
<b>DATE:</b>	<b>CONTACT TELEPHONE NUMBER:</b>	

**TERMS & CONDITIONS OF USE (AS DESCRIBED ON PAGES 1 TO 3 OF THE INDEMNITY APPLICATION) ACCEPTED BY OWNER/OPERATOR OF AIRCRAFT:**

**Signature:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Forms to be returned to the following address;

Oban Airport  
North Connel  
Argyll  
PA37 1SW

INDEMNITY REQUIRED FOR ALL ARGYLL AIR SERVICES AIRPORTS*	INDEMNITY FOR ISLES OF COLL AND COLONSAY ONLY (not Oban Airport)*	HOLIDAY VOUCHER REQUESTED* (see website)
£44 application Fee <input type="checkbox"/>	Registration Only <input type="checkbox"/>	<b>1 Week*</b> <input type="checkbox"/>
		<b>2 Weeks*</b> <input type="checkbox"/>

(\* Select as Appropriate)

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

*For Argyll and Bute Council (Oban Airport)*

**OUT OF HOURS IMDEMNITY / HOLIDAY VOUCHER - PAYMENT**

**INSTRUCTIONS FOR APPLICATION OF OUT OF HOURS / HOLIDAY VOUCHER FORM**

- ➔ Please read carefully through the Application Form and complete as indicated.
- ➔ The Fee of £7, £10 or £44.00 inc VAT is due for payment in lieu of each renewal or new application made to Argyll and Bute Council for a Holiday Voucher or Annual Indemnity Permit, as applicable.
- ➔ Applicants wishing to apply indemnity to the Aerodromes at Coll and Colonsay only, will be required to register including card details but no charge shall be levied for the indemnity. PPR and landing fees remain applicable.
- ➔ All pilots requesting to use an aerodrome covered by the Argyll and Bute Council 'out of hours' or 'Holiday Voucher' requirements shall be in possession of a valid authorised 'out of hours' permit or 'Holiday Voucher' prior to landing at the destination aerodrome for which the permit applies.
- ➔ Applicants are advised that the normal turnaround time to process an application is one working day.

**METHOD OF PAYMENT**

**Credit Cards** – Visa/Mastercard/Debit Card are accepted. Payment will be accepted via Telephone providing a signed application has previously been received at Oban Airport.

<input type="checkbox"/> VISA	<input type="checkbox"/> Debit	<input type="checkbox"/> Mastercard
<b>CARD NUMBER:</b>		
<b>CARD ISSUE NUMBER (If Embossed):</b>		
<b>EXPIRY DATE / START DATE:</b>		
<b>SECURITY CODE (LAST 3 DIGITS):</b>		
<b>CARDHOLDER'S NAME &amp; TELEPHONE NUMBER</b>		
<b>ADDRESS:</b>		
<b>Postcode:</b>		
<p>I authorise Argyll and Bute Council to charge my credit card account £7*, £10* or £44.00*, inclusive of VAT, in respect of the Holiday Voucher or Out of Hours Permit Administration Charges, which I have incurred.</p> <p>I authorise Argyll and Bute Council to charge my credit/debit card account for the landing and other associated charges incurred.</p>		
<b>AUTHORISING SIGNATURE:</b>		

*Official Use Only:*

**DATE RECEIVED:** \_\_\_\_\_

**INDEMNITY / HOLIDAY VOUCHER NUMBER:** \_\_\_\_\_

**RECEIPT NUMBER:** \_\_\_\_\_

**OUT OF HOURS APPROVAL:**                      \*YES / NO    (\* Delete as Appropriate)